**Graduate Student Advisory Committee**

**3/23/22 Meeting Agenda**

**DISCUSSION ITEMS**

1. Graduate Student Community Grant Program

<https://studentaffairs.engin.umich.edu/graduate-student-community-grant-program/>

* + Look for upcoming events
  + Next round starts May 1

1. Student Org End of Year-Celebration
   * April 12th from 6:30-8pm on the Ford Robotic Atrium
   * Networking, presenting at conferences, swag prizes
2. Department Visit Weekends
   * Thank you for your help for those that volunteered if you have any questions or ideas for improvement, please share these with Andria.
3. Summer Social Ideas
   * Canoeing
   * Frankenmuth
   * DIA/cruise
   * Greenfield Village/The Henry Ford
   * Cedar Point
   * Meijer Gardens, Grand Rapids
   * Beach day
   * If you have a preference or other ideas, please email Andria
4. Graduation and GSAC Representation
   * Please nominate another member for your position if you are ready to step down.
5. Workshopping – How to Increase GSAC’s Visibility
   * Below are the questions asked and ideas generated. If you have additional thoughts, please let us know. We will pick this up at our next meeting as well!
   * How well is GSAC known in your department? How can we improve this?
     + Not very well known (4 responses)
     + Only “Officials” know about it
     + The department student representatives communicate events effectively.
     + Ways to Improve:
       - Integrating GSAC position into grad student council
       - Organizing social events/being in the Festi-fall as a student organization
       - Collecting feedback from the departments. Include examples. Once per term.
       - Sponsor/organize social events (mixer for members + department “active” members)
       - Provide an organizational chart so students know where it fits in and what it is
       - Help facilitate communication/meeting other organizations doing similar work
       - Increase interactions between GSAC members (e.g. bonding events, interactive meetings like this one, etc.)
   * How do you currently advocate for your peers in GSAC? How can you find out what they need?
     + - Collecting feedback from the departments. Include examples. Once per term. Add a question about top 3 issues.
       - Share opportunities at department student council meetings
     + Workshops run by GSAC on specific topics, invite students from all departments
     + Most issues are department-specific
     + By word-of-mouth and surveys
     + Messaging platforms like Slack
     + Attend GSAC
     + 1 town hall a year
     + DEI committee does surveys
     + For smaller orgs/programs ask informally to get feedback
     + Provide direction on what feedback we want and tell students how you’ll use it so they know they’re being heard
     + Build community to address concerns or needs without waiting for the concern to be brought up (for common, repetitive issues)
     + Anonymous (optional) feedback
     + Public meetings (Robotics)
   * How are your department GSAC meetings run? How often?
     + BME/ME—run by president, chairs cover specific updates
     + BME meets 2-3 times per year
     + ME meets bi-weekly; each committee presents a slide; build in time for feedback/discussions; Slack; check-in on no-shows to help with retention; Google form on past events for feedback by attendees; meet with grad coordinator bi-weekly
     + CSE meets bi-weekly; solicits updates; Slack; faculty advisor attends; other faculty attend if they want feedback
     + EER doesn’t have a department GSAC yet
     + ChE meets once per month (about 20 people attend for 1 hour; 10-12 subcommittees for ERS, socials, faculty seminars, etc.)
     + Aero meets bi-weekly for each subcommittee for 1 hour; general GSC & DEI subcommittees; elected positions (more of a formality) are president, VP, treasurer, secretary, DEI chair
     + ECE meets once before each semester for 1 hour; members are self-nominated; each member plans 1 event per semester; Slack channel for GSC and general Slack for ECE grad students
     + Robotics meets monthly
     + Go through an agenda and discuss new events
     + GradSWE officers meet weekly; co-directors lead, solicit feedback/updates from each role/team; co-directors are staggered to keep institutional knowledge
   * How does your department/organization fill CoE GSAC positions?
     + Informal, word-of-mouth
     + How many positions are there per department (1 PhD/1 Master’s)
     + Clarify expectations for new members
     + Include a master’s student representative (we do, those spots are just harder to fill)
     + Aero: president and VP are supposed to attend GSAC
     + ChE: have a specific chair role for GSAC representative
     + ECE: self-nominated, passed down to members when someone graduates
     + OSUM: first time having a rep, will try to pass on the role
     + Side note: it is difficult to recruit master’s students
     + Robotics & GSBES are by elections
     + EER: grad coordinator recruits reps
     + GradSWE: one of the co-directors attends
     + ME: president/VP of their student council; want to see more diverse perspectives, so should consider adding a person from ME’s DEI committee
     + CSE: relation chair from CSEG
6. Miscellaneous
   * One Cool Thing—see below

**UPCOMING EVENTS**

3/29 Time is Up- A Call to Climate Action Webinar by Voices for Carbon Neutrality in partnership with

Climate Blue, 5:00 pm, Virtually or in Room 1040 Dana

RSVP Here: <https://umich.zoom.us/webinar/register/WN_JFEh9HT4SgaDJZMiV3MCRQ>

3/30 Opportunities for Engineering Graduates in Science & Technology Policy—How Engineers Can Make a National Impact, 12:00-1:00, Zoom  
Register by 3/28, at <https://forms.gle/6dCdSCjmvoYqZ8Bz9>

**FUTURE GSAC MEETING**

5/25 12:00-1:30, Johnson Rooms, 3rd Floor, Lurie Engineering Center

7/27 12:00-1:30, Johnson Rooms, 3rd Floor, Lurie Engineering Center

**ONE COOL THING**

Aero—first meeting with department GSAC and Chairs

ChE – The department has been quite accommodating for graduate students

ECE—qualifications panel, skating social

EER—seminar speakers

Grad-SWE—outreach with 4th graders; faculty mixer tomorrow

ME/MEGC - Mechanical Engineering Graduate Council is doing is creating a weekly graduate student seminar focusing on a different research field each session with PhD students able to give a 3 minute presentation to alumni in that field for feedback. Our kickoff is March 14!

MSE—recruiting weekend; skating event with ECE, town hall

Honor—head shots

Optics—laser tag, outreach with schools

Robotics— This month the Robotics Graduate Student Council has been focusing on prospective student visits.

We are having a board game night and then taking the prospective students to Blom afterwards this Friday

night.