**Graduate Student Advisory Committee**

**Minutes**

**September 18, 2018**

**Attendees**

**Staff:**

Debby Mitchell Covington

Mariah Moss

Jeanne Murabito

Tiffany Porties

Andria Rose

Shira Washington

**Students:**

Madhav Achar, Rob

Matthew Aguirre, IOE

Malcolm Ammons, CEE

Brian Bittner, Rob

Sang Won Choi, BME

Jaidev Dalvi, ECE

David Geroski, AP

Royce Hwang, CSE

John Jasa, Aero

Michael Jones, Macro

Justin Koczak, ME

Joshua Mashl, NERS

Amin Mohajeri, BME

Chisang Park, ME

Vyas Ramasubramani, ChE

Abhinav Sharma, Aero

Steve Zukaney, CSE

**Guests:**

Paul Grochowski

Leena Lalwani

Brandon Lee

Jamie Niehof

Byron Roberts

**Absent**

Laura Andre, ECE/OSUM

Adarsh Bhat, ChE

Anubhuti Chamoli, IS+D

Steven Chavez, SHPE-G/ChE

Sarah Cusson, Aero/G-SWE

Harrison Davis, CSE

Andrew Edoimioya, ME/SMES-G

Samuel Edwards, NAME

Benjamin Greaves, CLASP

Erik Hall, NERS

Joel Hartenberger, NAME

Snigdhaa Hasija, ECE

Ashley Hilmas, MS&E

Charles Leak, NERS

Hongling Lu, MS&E

Ramon Martinez, AP

Meghna Prasad, CEE

Yeimy Rivera, CLASP

Laura Saunders, Macro

Chandra Shukla, IOE

Rohan Vemula, Aero

**DISCUSSION ITEMS**

1. Introductions and Share One Cool Thing Happening in Your Department/Society
   * Rob: preparing for national conference
   * CEE: welcome BBQ
   * BME: welcome BBQ, had their retreat last week
   * Macro: planning outreach events in middle schools
   * ME: they obtained a Graduate Student Community Grant to host an international potluck. If your department is interested in collaborating on this event, email Justin Koczak, [jskoczak@umich.edu](mailto:jskoczak@umich.edu)
   * IOE: Fall picnic, IOE career fair
   * ChE: annual symposium
   * CSE: career fair, department BBQ
   * AP: hosting discussions on the role and responsibilities of scientists, engineers, and generally academics in the world
   * Aero: picnic, department potluck
2. CoE Strategic Plan—Byron Roberts, [byronr@umich.edu](mailto:byronr@umich.edu)
   * Dean Gallimore is focused on building community
   * CoE graduate programs is ranked #4 and undergrad is ranked #6 by US News & World Report
   * We are ranked #2 for academic research
   * There are 11 new department chairs
   * A new task force is being formed that will look at the parking issue on North Campus
   * CoE’s Strategic Vision: <http://strategicvision.engin.umich.edu/>
3. Library Resources—Leena Lalwani, [llalwani@umich.edu](mailto:llalwani@umich.edu); Paul Grochowski, [grocho@umich.edu](mailto:grocho@umich.edu); Jamie Niehof, [jniehof@umich.edu](mailto:jniehof@umich.edu)
   * <https://www.lib.umich.edu/art-architecture-engineering-library>
   * Each CoE department is assigned one of the librarians
   * The website has the following information: finding information, grant support, data/information management, publishing and preservation
   * They offer workshops on demand, so if your department/society wants to host one, let them know. These can be 30 minutes long, or customized to fit your needs.
   * Justin suggested that it would be helpful to have a workshop on the requirements for formatting your thesis (determined that Rackham should be asked to offer this)
4. Engineering Graduate Symposium—Justin Koczak, Debby Mitchell Covington <https://gradsymposium.engin.umich.edu/>
   * Volunteer by 10/7, at <https://goo.gl/forms/DZ6kOb4oB94L7qyb2>
5. Lunch & Lab with a Grad Mentoring Program <https://goo.gl/forms/ONZc6quiqKmeGweR2>
   * There are currently 173 grad student mentors
   * There are 277 undergrads looking for mentors
   * This is the highest number of requests we’ve ever gotten for this program (and all in just 1 week), and undergrad registration has been shut down. Grad students can still sign up to be mentors.
6. Graduate Recruiting
   * Shira shared a list of the conferences we’ll be recruiting at
   * Shira is looking for a student to attend the Big Ten Expo at Purdue University at the end of this month. If you are interested, email her at [sjwashin@umich.edu](mailto:sjwashin@umich.edu).
   * A staff person has been assigned as a recruiting liaison for each department. You should get to know this person and share any ideas about recruiting for your department that you may have.
   * If you are interested in helping to make call-outs to prospective students, let us know. These will be done to encourage them to apply, and later, to matriculate.
7. Miscellaneous
   * Mariah pulled up the email that Jeanne sent to all grad students listing the upcoming opportunities for them. This type of message will go out every-other-month. Students were asked what they thought about the new format (it was more visual than past messages):
     + In the title, say that this is the September/October Graduate Student Opportunities (or similar)
     + List the headers for each announcement at the top

**UPCOMING EVENTS**

9/20 Positive Chalking, 11:00-1:00, Duderstadt Connector

9/23 Ice Skating Social, 7:00-8:50, Yost Arena <https://events.umich.edu/event/54174>

9/26 Time Management for Busy People, 12:00-1:30, Johnson Rooms <https://events.umich.edu/event/54176>

10/4 Your Professional Brand: The Secrets to Building a Brand for Career Success, 10:00-11:30, Johnson Rooms <https://events.umich.edu/event/54177>

10/4 Change It Up, 3:00-4:30, East Room, Pierpont Commons <https://rackham.umich.edu/event/change-it-up/>

# 11/27 Overcoming Perfectionism, 12:00-1:30, Johnson Rooms <https://events.umich.edu/event/54179>

**FUTURE GSAC MEETINGS**

11/20 12:00-1:30, Johnson Rooms—holiday luncheon

1/23 10:00-11:30, Johnson Rooms

3/26 12:00-1:30, Johnson Rooms—lunch provided